Texas Council for International Studies, Inc
Board of Directors

Monday, November 28, 2022
1:30 PM
Alcuin School
West Campus
Room 4
6144 Churchill Way
Dallas, Texas 75230
Zoom Webinar https://us02web.zoom.us/j/85697360351

Notice is hereby given that on November 28, 2022, Texas Council for International Studies (TCIS) Board of Directors will hold a regular meeting beginning at 1:30 p.m. at Alcuin School, West Campus, Room 4, 6144 Churchill Way, Dallas, Texas 75230. The open session portion of the meeting will be streamed. The streaming link for the meeting is https://us02web.zoom.us/j/85697360351. **Members of the community who wish to address the Board during the Public Forum may submit their requests in writing to board@texascis.org by Sunday, November 27, 2022 at 12:00 PM. Submissions must include name, address, phone number and the open session subject or agenda item(s) to be addressed.**

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Agenda

1. **Call to Order**

    a. Meeting Called to Order

    b. Roll Call and Introduction of Board Members Present and Declaration of Quorum

        i. Ms. Karen Phillips

        ii. Mr. Walter Sorensen

       iii.   Mr. Ted Williams

       iv.   Dr. Todd Kettler

  c. Recording of Chief Executive Officer Present

       i.   Ms. Margaret Davis

  d. Recording of Secretary to the Board Present

       i.   Ms. Leah Trainham (on behalf of Board Secretary Linda Buie)

2. Recognitions

  a. Introduction of TCIS Staff and Consultants

       i.   Dr. Courtney Gober, Head of Schools

       ii.   Mr. John Wink, Longview Executive Director

       iii.   Ms. D'Les Gonzales, San Antonio Director

       iv.   Ms. Leah Trainham, Coordinator of Curriculum and Instruction

       v.   Mr. Doyle Vogler, Consultant for Business Services

       vi.   Ms. Karen Rose, School Leadership

       vii.   Ms. Lindsay Bruehl, Bookkeeper

       viii.   Ms. Georgia Mayo, Web Design

       ix.   Sharon Kotarski, Administrative Support

3. Public Forum

  a. Individuals who have submitted a request to address the Board will be identified by the Secretary to the Board

4. Consent Agenda

  a. Approve minutes for August 2, 2022

  b. Approve finance report for September 2022

5. Action Items

  a. Elect a director to fill the vacancy occurring on the TCIS Board of Directors resulting from the resignation of Dr. Bill Thomas for a term that expires in April 2024.

  b. Election of Board Secretary

  c. Consider resolution in honor of Linda Buie

6. Information and Discussion Items

  a. Report on Edgewood Partnership Schools (D'Les Gonzales)

  b. Report on Longview Partnership Schools (John Wink)

    c.   Report on San Antonio Partnership Schools (Courtney Gober)

    d.   Report on Partners without Borders (Margaret Davis)

    e.   Report on AttenDANCE (Margaret Davis)

    f.   Report on TCIS conference (Margaret Davis)

7. Executive Session

    a.   Private consultation with the Board's attorney as authorized by Texas Government Code Section 551.071.

    b.   Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification, and dismissal of an employee as authorized by Texas Government Code Section 551.074.

8. Reconvene in open session for possible action on items discussed in executive session

9. Adjournment

NOTICE:

The Board may go into executive session at any time during the meeting for personnel, real estate, security, school children, negotiated contracts for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 of Title 5 of the Texas Government Code.

Recess: The Board of Trustees may recess the meeting at any time and reconvene the meeting within 24 hours. The reconvened meeting will occur at the same location as the original meeting and will address the original agenda without the need for reposting.